

OUR SAVIOR'S LUTHERAN CHURCH  
PLANNING COUNCIL MEETING

December 14, 2022  
approved

*Created for Relationship with God, all people everywhere, and creation itself  
Called to equip people to Serve by growing disciples of Jesus Christ*

Present: Becky, Jeff, Dwight, Eric, Marianne, Dan, Beth, Kelly, Shanna, Pastor Steve,  
Pastor Craig, Pastor Susie

Absent: none

Congregational Members present: John Knudsen

- Opening Prayer - Pastor Steve
- Call to Order:

Motion by Marianne

Seconded by Jeff

All in favor, motion approved unanimously.

- Approval of December Agenda

Motion to approve by Jeff

Motion seconded by Eric

All in favor, motion approved unanimously.

- Approval of November Minutes:

Motion to approve by Dwight

Motion seconded by: Beth

Marianne requested names of council members voting for or against be replaced by a number system represented by for/against. Council discussed and agreed. All in favor, motion approved unanimously.

- Affirmations:

Bakers and Sellers for the bake sale. Facility team members for their concern for the building. All the musicians: Joy Raunder, Ellie for Christmas program. Pastor Craig's

invitation at the concert to the community. 15-20 Care packages sent to OSLC students currently in college by OSLC book club members earlier this month. Granny's Closet participants. Mark Groff and Pat Mann for the time they spent looking at financials to help Christine and Dan.

- Personnel updates - Pastor Steve: Rebecca Luttio hired to be director of choir. She will also be responsible for selecting music for 8:45 service. Marc B has scheduled Jodie through January for piano accompanist. Job descriptions are posted on google drive. Performance reviews will be completed by the end of the year. C Puskus hired for 6-8 hours per week, running screens on Sunday morning and helping with sound.
- Stewardship Campaign update – Pastor Steve 85 total pledges for the 2022-2023 year. Jeff shared the number of pledgers and givers for the last 4 years.
- Record keeping update/transition – Pastor Steve shared his document related to action items for 4 categories: Worship, Technology, Staff and Supervisory and Other. Items in each category are checked off or not depending on if they are or are not assigned to someone to be responsible for going forward. Ellie is now able to access google drive and youtube for Sunday mornings. Need for 1 “point person” either current OSLC staff person or church member for the Facility Maintenance Team.

Action Items: ask for congregational members with IT experience, Pastor Steve will text Dan Foreman if he has any suggestions for companies/people to assist with technology issues. Eric volunteered to help in the interim. Pastor Steve and Eric will schedule a meeting to discuss items.

Pastor Craig and Marianne volunteer to be called if the building has issues that need to be acted on immediately- for example the building needs to be locked/unlocked, lights not off after groups have left. Discussion to post a laminated card on the front door with contact information if people need assistance after hours. Christine will act as Portico liaison.

- 75th Anniversary Events and Financial Campaign – Dwight shared that currently the Financial Campaign has \$18,683 pledged, \$1317 to get to \$20,000 for a match.

Action Items: Pulse announcement and announcement during worship via “Ministry Moment” in January to update the congregation on the progress ideas regarding renovations of OSLC. Dwight reported that he met with the architect and saw preliminary plans/sketches.

- Technology Committee update – Dwight reported he has reached out to multiple people in regards to assisting with technological issues.
- Facility Committee update - Dwight reported he has reached out and found 12-18 people in the congregation interested in being a part of this committee.

Action Item: Shanna will create folders for committees that previously existed at OSLC- This is added and is titled OSLC Committees 2023. Please look through and see what I've missed

- Guidance for Amy on use of the church building- Pastor Susie. Discussion of plan to have contract and/or fee for use of church building. Discussion if this should be in place for all interested in using the building, if it should be different based on members/non-members.

Action Item: Pastor Craig and Jeff will look at existing documents with deposits and expectations for use of space outlined: i.e. emptying garbage cans, turning off lights, ensuring the doors are locked etc. Document will have a line to donate the deposit if the group desires that option.

Motion to proceed by Beth

Motion seconded by Shanna

Motion approved unanimously

- Financial Report by Dan: Mark Groff and Christine helped to look through all accounts to ensure accuracy. Dan reviewed 2022-2023 Projection Document with Planning Council with added line to reflect interim pastor.
- Interim Pastor update – Becky, Jeff: Executive council members met with possible interim pastor that was recommended to OSLC by Rolf. Meeting went well.

Action Items: Council agreed to move forward for the entire council to meet with the identified candidate. Becky will ask if part-time interim is a possible option.

- Pastors' Reports –

Pastor Susie- Highlighted 7th and 8th grade retreats as positive experiences with good energy and innovative ideas. She reported she was a part of the hiring process for Recca Luttio

Pastor Craig- Affirmation of Pastor Susie in her role at OSLC. Highlighted 40 members were a part of the Majestic Dinner Theater, highlighted the continued success and commitment of the Care Team Ministry Team, and discussed Christmas party.

- Other Business

-Communication: Pastor Susie will draft a blurb to staff and congregation regarding communication within OSLC following Pastor Steve's departure.

-Deeper Dive with Congregation leaders Jeff, Becky- They shared that OSLC is not alone in our decreased attendance, giving and leadership post-pandemic.

- Will have Dan and Shanna present at PC Sunday on January 8th. Plan to have open forum between services to discuss the process of interim pastor at OSLC.

· Standing items: Vitality 101 Participants – Marianne will discuss at a future meeting; Audit committee report out – will cover at January PC meeting

- Next meeting date: January 11th at 7pm
- Adjourn

Motion to adjourn by: Shanna

Motion seconded by: Jeff

All in favor, motion approved unanimously

- Closing Prayer – Shanna