

May CC Meeting

Date: May 20, 2025

Time: 6:30

Location: OSLC Conference Room

Attendees (Legend: P-Present, R-Remote, A-Absent):

R Pr. Leland Armbright

P Pr. Susie Modrow

P Bennett Putnam

P Deb Morris

P Dwight Benoy

R Eric Peterson

P Kelly Marquard

P Kerri Gustafson

A Lauri Pudwill

P Marianne Erlien

R Sarah Ward

Minutes approved: August 19, 2025

Schedule

1. **Call to Order** (2m)
 - Welcome and official opening of the meeting by the presiding chair.
2. **Devotions** (4m)
 - A brief moment of reflection and inspiration to center our time together (**Sarah**)
 - Rotating schedule can be found here: [Council Devotions Schedule](#)
3. **Consent Agenda** (8m)
 - Review and approval of pre-distributed reports and routine items for efficiency.
 - i. April minutes ([April Meeting final minutes](#))
 1. Motion to approve: Marianne
 2. Second: Kerri
 - ii. May agenda
 1. Motion to approve: Kelly
 2. Second: Sarah
 - iii. Ministry team reports ([May](#))
 1. Accept: All
 - iv. Pastoral reports ([2025.05.Pastor Leland](#) Pr Susie:([May 2025](#))
 1. Accept: All
 - v. Consent Agenda:
 1. Accept: All

4. **Financial Report** (20m)

- **Prior Month Review:** A summary of last month's financial activities and key highlights. (10m)
 - I. Financials
 - 1. Motion to approve: Sarah
 - 2. Second: Kelly
- **Loan or Other Financial Details:** Discuss any newest loan details or additional financial matters requiring attention. (10m)
 - i. \$30,000 impact to budget from sewer issues since Dec.
 - ii. Endowment 'Memo of Understanding' was requested from the Endowment to document that OSLC is to return the \$15,000 to Endowment at the end of the term (3 years).
 - iii. Loan: several items outstanding from prior discussions + new items brought up by council to address.

5. **Consent Exceptions:** Address any items pulled from the consent agenda for further discussion. (10m)

- Funding request - "see ministry challenge above."
 - i.  Guatemala Team May 2025

Action Item: Place in the Pulse & Bulletin to update reminding the Congregation that we made this commitment.

- Suggest them to host Coffee & Treats on a Sunday.
- Suggest noisy offerings.

6. **Council Working Groups** (10m)

- Updates and insights from working groups with council oversight on their recent efforts and plans.
 - i. Know your congregation (Lauri, Marianne, Jeff)
 - ii. Marketing and Social Media (Deb, Bennett, Kelly, Eric)
 - iii. Noah's Ark (Kerry, Shanna, Karen, Christine)
 - 1. May 8th was the next planned meeting and we discussed that we need to move forward on the Insurance action item.

Motion to inform Char (or Noah's Ark Director) that whoever is the current president of the council, or their delegate, is on their board as a voting member.

Motion to Approve: Keri

Second: Dwight

Action item: Kerry to create signs for N.A Rooms - notifying to return belongings to their spot.

iv. Finance/Stewardship (Kerry, Mark Groff, Pat Mann)

7. Old Business (10m)

- Review action items from April meeting

Haven't Started

- i. **Action Item #2: (Deb)** to take the idea to develop a "Here is the good news." to display how money is being used within the congregation to the marketing team.
- ii. **Action Item #3: Kerry** to send out loan documents to the council, providing everyone with three days to enter in questions for the record.
- iii. **Action Item #4: Lauri** to reach out to other local churches to review their experiences with the MIF.
- iv. **Action Item #5: Lauri** to review facility use revisions made by Ellie, and will send it to staff & Council for review.

Future Topic :) - What groups we charge vs. not?

- v. **Action Item #6: All** Council Members come up with 1 (or) 2 people to suggest joining Pastor L's Mutual Ministry Team.

Names:

Pitch to Renee Dietz, Roberta Dale first.

- vi. **Action Item #7: Deb** to review what the next steps are in terms of what/where to do with outdated furnishings.

8. Move over to Dwight.

- i. **Action Item #8: Eric** to create a new email to use for the instagram account. **Bennett** to create the instagram account.

Eric to move forward with Alias's - Council & Exec Council Domain to fwd to respective groups.

Email use policy that reflects Employee manual information as well - "acceptable use policy" (Eric)

- Review Parking Lot (see link below)

9. **New Business** (25m)

- **Financial Review**

- i. Create a working group, minimum of 3 people, can be council and other lay leaders.
- ii. Money counters – add this under the financial management item in the agenda.

Action Item: Recruit People & something will be put in the pulse (Keri & Pastor L)

- **Friendship Pads**

- i. keep them or try something different? What is the goal for this data gathering?
- ii. Is there a different way to gather information about visitors for follow-up?

Action Item: Recommend that the "know your congregation team" takes a look at this and return their thoughts.

- **Synod Assembly**

- i. Marianne to provide an update.

- **Pews** (Dwight)

Action Item: Removal of 17 Pews & Ask the congregation what to do with the seating? Send to Siera for the bulletin & Pulse.

10. **Congregation feedback** (2m)

- What have we heard from congregants this month?

11. **Affirmations** (4m)

- A moment to recognize and celebrate contributions and successes within our group
 - All who volunteered during Holy Week and Easter.
 - Those who shared their time and talent providing hospitality for funerals.
 - Pastor Susie for her extra work enabling PL to be in South Dakota during this transition time.

- Vern, Dwight, and the facilities team for their steadfast care of our physical plant.
- Kerry Gustafson and Lauri Pudwill for shepherding our loan process with Mission Investment Fund.
- The team that hosted the plant sale for helping us to beautify our homes and support our youth at the same time.
- Mary Ranum for her legal counsel regarding the loan paperwork
- Char and Noah's Ark for the Art Show and singing
- Charisse Froemke, Maureen & Dan Foreman, Amy Grundtner, Kris Cafferty, Ruth Grow, Lynell Bergdahl, Alicia & Mark Wigan, Shanna Semmler, Andrea Stone, and Nick for all their work on the garage sale.
- Jim and Joy Rauner, Mike F. for working with the Youth Club on their worship skills.
- The Scouts for serving lunch at bingo.
- Amy Grundtner and Lorne and Marianne Knutson for guiding the confirmands throughout these past three years.
- To all the SALT youth and adults who make confirmation so special.

Motion to End:

Sarah

Marianne

12. Lord's Prayer (2m)

- Closing our time together with a collective recitation of the Lord's Prayer.

Estimated meeting length: ~97 minutes

Reference Docs

Parking Lot: [CC Parking Lot](#)

Devotion Schedule: [Council Devotions Schedule](#)