

April Meeting

Date: April 15, 2025

Time: 6:30

Location: OSLC Conference Room

Attendees (Legend: P-Present, R-Remote, A-Absent):

P Pr. Leland Armbright

P Pr. Susie Modrow

P Bennett Putnam

P Deb Morris

P Dwight Benoy

P Eric Peterson

P Kelly Marquard

P Kerri Gustafson

P Lauri Pudwill

P Marianne Erlien

A Sarah Ward

Schedule

1. **Call to Order** (2m)
 - Welcome and official opening of the meeting by the presiding chair.
2. **Devotions** (4m)
 - A brief moment of reflection and inspiration to center our time together (**Deb**)
 - Rotating schedule can be found here: [Council Devotions Schedule](#)
3. **Consent Agenda** (8m)
 - Review and approval of pre-distributed reports and routine items for efficiency.
 - i. March minutes
 1. Motion to approve: Kerry Gustafson
 2. Second: Lauri Pudwill
 - ii. April agenda
 1. Motion to approve: Lauri Pudwill
 2. Second: Kelly Marquard
 - iii. Ministry team reports
 1. Motion to excerpt: Kerry Gustafson
 2. Second: Dwight Denoy
4. **Financial Report** (15m)
 - **Prior Month Review:** A summary of last month's financial activities and key highlights. (5m)

Action Item #1: Communicate to people an update on their giving mid-year. Leveraging breeze using email.

Action Item #2: Develop a “Here is the good news.” to display how money is being used within the congregation. (To ask staff to create this) - This will differ from the narrative budget & Existing reports.

Deb includes the motif, “Recast as raising awareness NOT justifying.”

- Deb to take this to the marketing subgroup (Taking quotes, themes, and new ways to engage.)

- Message to be sent out via The Pulse, before being included within the pulpit during the service.

I. Financials

1. Motion to approve: Eric

2. Second: Dwight

- **Loan or Other Financial Details:** Discuss any outstanding loans or additional financial matters requiring attention. (10m)

Action Item #3: Kerry to send out loan documents to the council, providing everyone with three days to enter in questions for the record via a new Google Doc. Kerry will create and share the aforementioned Google Doc.

Action Item #4: Lauri to reach out to other local churches to review their experiences with the MIF.

Motion to vote: “Take on the fees associated with the loan closure and include them into the covered expenses of the MIF loan.”

Motion to Approve: Kerry

Second: Dwight

5. **Consent Exceptions:** Address any items pulled from the consent agenda for further discussion. (10m)

- Facilities Team HVAC/plumbing discussion

Motion to Vote: “Reordering” the items in which we take preventative measures (as described within the schedule provided with the loan documentation) to avoid higher future cost for the air conditioning system.”

Motion to Approve: Eric

Second: Marianne

6. **Council Working-Groups** (10m)

- Updates and insights from council sub-committees on their recent efforts and plans.
 - i. Know your congregation (Lauri, Marianne, Jeff)
 - ii. Marketing and Social Media (Deb, Bennett, Kelly, Eric)
 - iii. Noah’s Ark (Kerry, Shanna, Karen, Christine)
 - iv. Finance/Stewardship (Kerry, Mark Groff, Pat Mann)

7. **Old Business** (10m)

- Review action items from March meeting
- Review Parking Lot (see link below)

Parking Lot Item Removal: “Get OSLC email addresses for Congregational Council members- Goal of establishing these after new members voted in at annual meeting. From Lauri: if this is not feasible (I recall discussion of license fees) perhaps we can get clarification on cost, make a statement under new business and close this out).”

Additional Notes: *There are no additional costs for us to use these emails.*

Motion to Vote: “Provide OSLC emails to Congregational Council.”

Motion to Approve: Eric

Second: Lauri

8. **New Business** (25m)

- **Council Pictures for Website:** Coordinate a time to capture updated photos for the website. (2m) – **Do this at our June 17 retreat.**
- **Facility Brochure (Lauri):** Lauri will present progress on the facility brochure and gather feedback. (2m)

Action Item #5: Lauri to review revisions made by Ellie, and will send it to staff & Council for review.

- **Roles and Responsibilities for Council, Council members/positions (Kerry):** Kerry will lead a discussion on creating a Standard Operating Procedure—do we want to move forward with this? - clarity on the issue we are facing and discuss best practices to move forward (5m)
- **Mutual Ministry Team for PL (Kerry):** Kerry will provide an update and propose next steps. (5m)
 - i. Sonja Zabel
 - ii. Kyle Marquard

Action Item #6: Council Members come up with 1 (or) 2 people to suggest joining Pastor L’s Mutual Ministry Team

Additional Notes: Pastor L said there should be a third person, and will reach out to someone. We are going to table this and talk about this next council meeting.

-

- **Council Installation/CC Sunday (Deb):** Deb will guide us in selecting a date for this important event. (2m). May 4th.
- **Old Worship Furnishings (Dwight):** Dwight will share thoughts on what to do with outdated worship furnishings. (2m)

Action Item #7: Deb to review what the next steps are in terms of what/where to do with outdated furnishings.

- **Instagram Account Update (Bennett):** Bennett will provide a quick update on our Instagram presence and any next steps. (4m)

Action Item #8: Eric to create a new email to use for the instagram account. Bennett to create the instagram account.

Additional Actions: Bennett to meet with the kids to run through the drafted approval process, Nick Gilbert to also receive the login information.

- **Noah's Ark Art Fair (4/27):** Planning and preparation for the upcoming art fair on April 27th. (2m)
 - **Volunteers for Easter Sunday**
9. **Congregation feedback** (2m)
- What have we heard from congregants this month?
10. **Affirmations** (4m)
- A moment to recognize and celebrate contributions and successes within our group

Bennett to Send this to Sierra for the pulse:

Vern and Russ for cleaning up after Pastor Leland splashed around in the baptismal font during worship.

Paul and Marilyn Erickson for their work on the Welcome event.

Nick Gilbert for leading the 30 Hour Famine, HS serving at the Food Shelf, and Bingo all on one weekend.

Julie Ackerman and Kerry Gustafson for leading LIFT;

Lilly Robinson for providing childcare for the Young Families Group;

Nick, Joy Rauner, Marianne Knutson, Pat and Roy Feine, Sierra, and the confirmation youth for moving items for the kitchen and Luther Hall cleaning;

Tanya Dolney, Christine Evans, and Mark Beaubien for being a part of the Nursery Attendant interviewing team;

Laurel Charest, Paige Dahlman, Katherine Knutson, Hailey Peterson, Lilly Wigen, Lorne & Marianne Knutson for providing treats, ushering, and reading for the 04/06 worship service;

Youth Club participants who've been leading our Lenten services;

the Scouts for providing lunch during bingo.

Dwight for the sewer clean up Everyone who participated in the church cleanup this past weekend.

Sierra for doing such a great job with the busy season - Her work has not gone unnoticed!

11. **Lord's Prayer** (2m)

- Closing our time together with a collective recitation of the Lord's Prayer.

Estimated meeting length: ~92 minutes

Action items from this meeting

- Details here, including assignee

Update the Media Policy

Reference Docs

Parking Lot: [CC Parking Lot](#)

Devotion Schedule: [Council Devotions Schedule](#)